

SELECTION POLICY

For Referees and Umpires to International Events (**Internal and External**)

1. Minimum Qualifications.

1.1 The selected official must be an International Referee or Umpire to be selected for the following events:

- 1.1.1 ITTF World Tour
- 1.1.2 North America Cup
- 1.1.3 North American Championships

Note #1: The official could be a National Official if the event is inside Canada.

Note #2: The official must be registered with TTCAN in the two (2) seasons preceding the selection, or be an active as a referee or umpire with ITTF

1.2 The selected official for all other International Events (Internal or External sanctioned by TTCAN shall be:

- 1.2.1 International Referee or Umpire - Active and Registered in the two (2) seasons preceding the selection, or
- 1.2.2 National Referee or National Umpire appointed by TTCAN and accepted by the host organization and approved by ITTF (if required). This is usually for training purposes.

1.3 The selected official for USA National Championships (and Para), USA Open (and Para), USA Team Matches (Events not sanctioned by ITTF) shall be:

- 1.3.1 International, or National Referee, Active and Registered in the two (2) seasons preceding the selection, or
- 1.3.2 Registered with TTCAN and active as a referee with ITTF
- 1.3.3 National Referees (fully certified) will have preference over an IR.

1.4 The following are clarifications:

- 1.4.1 To be considered REGISTERED a Referee or Umpire must have paid the Referees/Umpires Registration fee by the August 1st of the current year.
- 1.4.2 International Referees Registration fees will be \$100 annually. This includes their umpire fee. National Referees will pay a registration fee of \$75 which includes their Umpire Fee. However, if the person is an NR with IU credentials, then he/she will pay the \$100 fee. National Umpires pay \$50. These registration fees may be changed and updated by TTCAN.
- 1.4.3 Fees received by TTCAN office after the due date may be assessed \$25 late charge fee.
- 1.4.4 To be considered ACTIVE, the Referee or Umpire must fulfill all points listed on the International/National Referee Activity Card or be recognized by the Board of Directors of TTCAN and in the previous last three (3) seasons, at least one of the following events must be included on their Umpire's Activity Card:
 - a) Canadian Championships (junior and/or senior)
 - b) Canada Winter Games, Canada Cup or Canada Top 12,

- c) Atlantic Canada Championships, Western Canada Open, Western Canada Summer Games
- d) North American Championships (held in Canada),
- e) Canadian Open, Eastern Canada Open, Quebec Circuit (Easter event).
- f) NA Olympic Qualifier and Pan Am Championship (in Canada)

2. Restrictions.

- 2.1 No Referee or Umpire will be funded by TTCAN for more than one International Event during one year (August 1 – July 31) outside of Canada.
- 2.2 No Referee or Umpire may be selected for World Championships unless he/she has been selected for and has attended an ITTF sanctioned International Event after becoming an International Umpire
- 2.3 No Referee or Umpire may be selected for Olympic Games unless he/she has been selected and attended World Championships prior to Olympic Games.
- 2.4 An Umpire may be selected for second World Championships three (3) years after attending first World Championships, or Olympic Games.
- 2.5 An Umpire may be selected for third World Championships ten (10) years after attending first World Championships.
- 2.6 An Umpire may be selected for second Olympic Games nine (9) years after attending first Olympic Games.
- 2.7 The Referee or Umpire must have the activity card endorsed by their Provincial Association.

3. Expectations for International Referees/Umpires

- 3.1 To be considered for future selection all International Referees must attend the ITTF Referees Conference which is offered every 3 years.
- 3.2 The IR or DR selected for an ITTF sanctioned event must submit a Referee's Report to the Chair of Referees for Canada (see Referee Toolbox).
- 3.3 The Referee must make himself/herself available for at least one of the following events in the past 2 seasons.
 - a) Canadian Senior or Junior Closed Championships,
 - b) Canada Winter Games, Canada Cup or Canada Top 12,
 - c) North American Championships, North American Cup
 - d) Canada Series Final
 - e) Canadian Senior or Junior Open Championships
 - f) International Events staged in Canada.

The Referee's Report from these events must be submitted to the Referees Chairman within two weeks after the event. Otherwise they will not be on the List of Referees eligible for selection to International events.

4. Rotation Lists

The newest rotation list is comprised of all National and International Officials in Canada. The list will be posted on the TTCAN website the first week of October and updated monthly. All active and registered referees and umpires will be placed in random order on the list. However, Referees and Umpires who have not been

selected for an International event inside or outside of Canada during the previous season will maintain their position on the new list. The new list will be created by a minimum of two professional staff of TTCAN. The list will be updated monthly and posted on the tcan.ca website during the first week of each month.

5. Selection Procedure.

- 5.1 After receiving an invitation from an Association, the TTCAN Officials Administrator, after checking with the events in the budget, will send an email to all Referees and or Umpires on the rotation list for their availability for the upcoming event. Officials who attend the event or indicate that they have accepted the assignment will be moved to the bottom of the list. If an official cannot attend the event after being selected, he/she will remain on the bottom of the list as if they attended.
- 5.2 Selection will be based on the principle of simple rotation. The selection will be from top to bottom in descending order, based on the latest rotation list on TTCAN website.
- 5.3 After receiving the availability confirmation from the referee or the umpire, the TTCAN Officials Administrator with assistance from Chair of Referees URC/TTCAN will select a Referee or umpire for the upcoming event. The name of the successful official(s) will be dropped to the bottom of the rotation list as soon as he/she is appointed to serve on the referee team.
- 5.4 The referee or umpire selected for the event and in co-operation with TTCAN Officials Administrator will make travel arrangements to the event at the most economical price.
- 5.5 A Referee or umpire attending an event on their own will be dropped to the bottom of the list.
- 5.6 For events, such as Olympics, Commonwealth Games and Pan AM Games (and Para Games), the ITTF may provide a name(s) for the Board of Directors of TTCAN to consider for approval.
- 5.7 In some cases, a host Association who is organizing an International tournament may request a specific individual to act as Referee or Deputy Referee. TTCAN/URC will consider the request and decide.

6. Restrictions

- 6.1 No referee/umpire will be funded by TTCAN for an International Event, unless it will be his/her turn on the rotation list.
- 6.2 No Referee/umpire will be funded by TTCAN successively for the same level of event unless all others on the Rotation List have their opportunity to serve as a Referee/umpire.

7. Annual Budget for Officials to Travel to International events.

- 7.1 Funding will be shared between Umpires and Referees based on the ratio of eligible National and International Umpires and Referees for selection. Example: 30 IU & NU, 10 IR & NR. Available amount of money for Referees' travels outside of Canada will be 10/40 or 25% of the amount allocated in the Officials Budget for travels of officials abroad.

- 7.2 TTCAN will reimburse a Referee/Umpire a maximum of \$250 for continental USA events, \$500 for events in Europe and \$750 for tournaments in Asia. This is only appropriate when the host does not pay for transportation.
8. Additional notes and guidelines for Officials Selection and Funding Procedure:
- 8.1 There will be a combined list for Umpires and Referees called “Officials”
 - 8.2 Any new officials receiving their Referee (IR or NR) or Umpires (IU, NU) designation after Aug 1 will be added to the bottom of the rotation list.
 - 8.3 An official shall be funded by TTCAN to only one event per year either as an umpire or referee. This includes support for IR conferences.
 - 8.4 There may be some exceptions to the rotation selection procedure where external factors (i.e. selection criteria’s by ITTF) may trump TTCAN rotation selection.
 - 8.5 The International and National Referees rotation list shall be maintained and updated by the TTCAN Officials Administrator.
 - 8.6 Any external request for Canadian Officials to an event not budgeted for, will not be funded by TTCAN unless there are exceptional circumstances and budget funding permits. However, any official can attend external invitations after receiving approval from TTCAN/URC, but must pay their own transportation cost.
 - 8.7 The Selection Policy for Officials to events outside of Canada will be reviewed bi-annually by Officials Committee.
 - 8.8 Referees or Umpires may be assessed prior, during or after an event by a designated assessor. The result will be shared with the official(s).
 - 8.9 The Official may receive a result entitled: a) meet expectations, b) near expectations or c) does not meet expectations. Action may be taken to assist the referee/umpire if they do not receive a meets expectation.

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