



SPECIAL GENERAL ASSEMBLY

20 June 2020

7 p.m. Ottawa time (Electronically)

MINUTES

1. Call to order and Roll Call

- The president called the meeting to order at 7:00 p.m. and conducted a roll call.
- Peter Vuong could not attend, Helen Qi attended as an observer on behalf of Alberta.
- NB attended as observer represented by Virgilio Santos.
- NWT had given its proxy to Thorsen Gohl.
- Nunavut did not attend.

Voting Members Council in attendance:

BC – Danny Lau	SK – Gabe Ng
MB – Darek Mikita	ON – Shen Qiang
QC – Rémi Tremblay	NS – Mikhail Kharenko
NL – Barry Hicks	PE – Farida Chishti
YT – Kevin Murphy	

Non-Voting Members Council in Attendance:

AB – Helen Qi

Voting Board of Directors in attendance:

Alayna Chan	Rob Chan
Najam Chishti	Thorsten Gohl
Chandra Madhosingh	Attila Mosonyi
Adham Sharara (Chair)	

Observers:

Jeremy Carvalho – Accountant
 Marles Martins – Coaching, Competition & Athlete Development Manager
 Michele Matthews – Program Coordinator
 Melanie Ostashek – Operations Manager
 Dejan Papic – High Performance Consultant
 Virgilio Santos – NBTTA

Absent with apology:

NU – Attila Csaba
 NT – Marny Twigge
 Ian Kent – ParaTT Program Manager

Did not respond:

Joe Fisher – Officials Committee Manager

2. Establishment of Quorum

- The SGA is composed of 19 voting members (12 MC + 7 Board of Directors).
- Quorum is 10 voting members.
- There are 17 voting delegates in attendance as follows:
 - 9 Provinces/Territories in attendance plus one proxy = 10
 - 7 Board members
- Quorum is established
- To carry motions 9 votes in favour are required.

3. Appointment of Scrutineers

- As there were no requests for secret ballots, all voting would be open.
- Two (2) scrutineers needed to be appointed to count the votes and verify a majority. The Members Council Chair, Kevin Murphy, nominated Jeremy Carvalho, and the President nominated Marles Martins.
- Both nominees accepted the nomination, and the Assembly agreed unanimously.

4. Approval of the Agenda

It was moved by Manitoba and seconded by Saskatchewan to approve the agenda as presented. The Agenda was approved.

5. Declaration of any Conflicts of Interest

- Voting members had to declare if they found themselves in a position of conflict of interest with any items on the agenda or in general. Those in conflict could attend the meeting but would not take part in the discussion or vote.
- There were no cases of conflict of interest.

6. Business to conclude due to postponement of AGM

6.1 Approve Audited Financial Statements 2019-2020 (AFS)

- The Audited Financial Statements (AFS) were circulated to all delegates 10 days in advance of the SGA.
- Rob Chan sent a written report in advance and gave a brief verbal overview of TTCAN's financial status stressing the positive reduction of the accumulated deficit from \$149,806 to \$32,887 due to a surplus for 2019-2020 of \$116,919. Rob Chan explained the different cost-cutting measures and reduction in expenses to achieve this result. Rob Chan predicted that the deficit would be erased hopefully by the end of the current financial year.
- The Audit and Finance Committee was congratulated for their work.
- Manitoba asked for an explanation regarding the new approach in providing an honorarium to the Officials Committee Manager.
- There are currently two positions with an honorarium, the Officials Committee Manager, Joe Fisher, and the ParaTT Program Manager, Ian Kent.
- It was explained by the president and by Gabe Ng (Chair A&F Committee) that this approach is a cost-saving measure to avoid hiring part-time or full-time staff, and due to the reduction of the number of staff.
- Darek Mikita will provide the explanation and rationale back to the MBTTA.
- Najam Chishti explained on behalf of the Board that one of the main reductions in expenses



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is that fact that TTCAN no longer has a CEO, which is a large cost-savings factor.

- According to TTCAN's Bylaws, the Audited Financial Statements must first be approved by the Board of Directors, then presented to the Members for approval.
- The AFS were already approved by Board by e-mail (acceptable by Auditors) on 9 June 2020 and signed by Rob Chan and Adham Sharara on the same day.

1-SGA-20.06.2020 (Members Council to vote)

Moved by **PEI**, seconded by **Yukon**:

That the Audited Financial Statements for the financial year ending on 31 March 2020 as presented by Grant-Thornton, and approved by TTCAN's Board of Director on 9 June 2020, be approved by the Members.

Carried unanimously

6.2 Approve 2020-2021 Budget

The budget presented for 2020-2021 was already approved by the Board of Directors and needed to be accepted by the Members.

2-SGA-20.06.2020 (Members Council to vote)

Moved by **British Columbia**, seconded by **PEI**:

That the 2020-2021 TTCAN operational budget as presented by the TTCAN Board of Directors be accepted by the Members.

Carried unanimously

6.3 Changes to TTCAN Bylaws

6.3.1 New Bylaws at AGM

The president provided the timelines and process for the modified Bylaws and the new Bylaws. A draft will be sent in advance to the members for review before possible adoption at the next AGM.

6.3.2 Board of Directors elections at AGM

As it is preferable to have elections in person, the elections will be held during the AGM in late September. However, if it is not possible to have the AGM in person due to the virus or local restrictions, then the AGM will be held electronically.

6.4 Nomination Committee

- TTCAN's Bylaws are contradictory as item 4.14 states that "... the Board shall appoint a Nomination Committee", while item 5.4.1(f) states that "..... the Members Council appoints members of the Nomination Committee".
- The current members of the Nomination Committee, as decided at the MC meeting held on Friday 7 June 2019 (Ottawa), consist of Gabe Ng, Najam Chishti and Kevin Murphy.
- As Najam Chishti was subsequently elected as a Board of Directors member, a new appointment must be made by the MC to replace Najam Chishti.

3-SGA-20.06.2020 (all delegates to vote)

Moved by **British Columbia**, seconded by **Newfoundland**:

That the TTCAN Nomination Committee be composed of the following persons:

- Gabe Ng, Kevin Murphy and Farida Chishti

Carried unanimously

6.5 Audit and Finance Committee

- The Audit Committee composed of Gabe Ng (Chair), Rob Chan, Ron Edwards and Barry Hicks was decided at the AGM on June 8, 2019. Barry Hicks declined the nomination. The vacancy was filled by the Board by appointing Ben Seto.
- The president explained in detail why it would be highly desirable that the current Audit Committee continues as per its current composition, at least until the end of the Deficit Reduction Plan.

4-SGA-20.06.2020 (Members Council to vote)

Moved by **Manitoba**, seconded by **Ontario**:

That the TTCAN Finance and Audit Committee's mandate be extended with its current Chair and members until the 2021 AGM.

Carried unanimously

6.6 Athlete Commission

- The Athlete representative, Alayna Chan, had presented a proposal to the Board of Directors last year to form an Athletes Commission elected by the athletes. Alayna Chan provided an overview and the merits of forming an Athletes Commission.
- The President explained that the Terms of Reference have already been prepared by Alayna Chan and that she will send them to the Board for input and approval.
- Details of the final document and timelines (elections, composition, etc.) will be distributed to the provincial/territorial associations after approval by the Board.

5-SGA-20.06.2020 (all delegates to vote)

Moved by **Quebec**, seconded by **Nova Scotia**:

Be it resolved that the Athlete Representative and Board member, Alayna Chan, be mandated to form an Athlete Commission according to the Terms of Reference prepared by the Athlete Representative and to be approved by the Board of Directors. The nomination and election procedures to be completed prior to the TTCAN AGM in September 2020.

Carried unanimously



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6.7 New Brunswick TTA membership

- The NBTTA has met all the requirements for being re-admitted as a Member of TTCAN (application according to TTCAN Bylaws, NBTTA Bylaws, AGM minutes, endorsement by the NB government).
- According to the TTCAN current Bylaws, 2.4(e), the vote to readmit NBTTA states “The candidate member has been approved by majority vote as a member by the Board or by any committee or individual delegated this authority by the Board.”
- In the new Bylaws such a vote would belong to the AGM of Members, therefore, the Chair proposed that the vote be delegated to the Members. This was accepted by the SGA.
- The president also mentioned that in the new Bylaws “yearly” renewal of membership would not be necessary as long as the Member remains in good standing.
- Mr. Virgilio Santos, NBTTA president, gave a brief report regarding the motivation and activities of the NBTTA, he also offered the full cooperation of the NBTTA.

6-SGA-20.06.2020 (Members Council to vote)

Moved by **PEI**, seconded by **Quebec**:

Be it resolved that the New Brunswick Table Tennis Association be re-admitted as a member of Table tennis Canada effective immediately.

Carried unanimously

- New Brunswick was warmly welcomed as a member of TTCAN and will be offered a coaching certification course and an umpires’ course as soon as possible.

6.8 Confirm date of 2020 AGM

- Due to the current situation regarding the Covid-19 Virus, the provision to hold the AGM in person may or may not be realized. In any case, a date must be established according to the current Bylaws, which require that the AGM be held within 6 months of the end of the financial year (31 March). This means that at the latest the AGM must be held in September in person or electronically.
- The Board will propose a date in late September 2020, and a determination of the type of AGM (in person or electronically) will be made at the end of July. All concerned will be informed accordingly.

7. Adjournment

Najam Chishti moved to adjourn the meeting.

The meeting was adjourned at 7:55 pm.

Adham Sharara, Chair