

TABLE TENNIS CANADA
Board of Directors Meeting

(By Teleconference - ZOOM)

Thursday, 6 August 2020, 7 pm (Ottawa time)

MINUTES

1. Roll Call

In attendance:

Alayna Chan	Athlete Representative
Rob Chan	Administration & Finance
Najam Chishti	Competitions
Thorsten Gohl	Marketing
Chandra Madhosingh	Education
Attila Mosonyi	Technical Matters
Adham Sharara	Chair & President

2. Approve Minutes of 21 May 2020

- Moved by Najam Chishti and seconded by Chandra Madhosingh, and the Board unanimously agreed that there being no errors, corrections or omissions, the Minutes were adopted as a true representation of the Meeting of the Board of Directors held on 21 May 2020.
- The President signed the original Minutes.

3. Update and Information

3.1 Finances

3.1.1 Adjusted Budget (Supplemental Funding Contribution)

- TTCAN received \$116,250 additional funding from Sport Canada to cover extra expenses caused by the Covid-19 virus and to cover lost income (mainly) from sponsors, rating fees and entry fees (Nationals), as well as any other expenses or loss of income caused by cancellation of events due to the Covid-19 pandemic.
- Part of this fund has been allocated already to PTSOs for the loss of Rating fees income. Additional funds will be allocated shortly to PTSOs to compensate for loss of income from tournaments' entry fees.
- The priority is to cover the lost sponsorship for TTCAN (national team, national championships, etc.), and to allocate the remaining in a proportional way to the provinces/territories but asking for some tasks in return such as the listing of their club and provincial umpires, listing and contact of their clubs and other pertinent information to have an overall understanding of the level of development across the country.

3.1.2 Financial reporting

- Rob Chan provided a brief update on the current financial status.
- Melanie is providing monthly financial reports to Rob, of which parts are forwarded by Rob to the Board and to the Audit & Finance Committee every month.
- Our accounts receivables and accounts payable are in good shape and up to date. Melanie is doing an excellent job keeping our finances up to date by making payments and collecting amounts due in a timely manner.

- We currently do not have any “cash-flow” issues because we have almost no activity for the national team and competitions.
- Rob Chan informed the Board that he hopes that the accumulated deficit will be reversed one year ahead of schedule.

3.1.3 How to keep funds for next financial year?

- As it is most unlikely that we will not be able to spend according to our budget due to postponed and cancelled events, especially for the national team program, ParaTT program, etc., we must find a creative way to “reserve” some of TTCAN’s own funds that could be used in the next financial year.
- The funding provided by Sport Canada (core funding and supplemental funding) must be spent according to the funding criteria. In the case of the Canadian ParaTT Championships, deferred revenue from March 2020 should be spent before 30 September 2020. If the Championships are postponed further, we will seek permission from Sport Canada to allow TTCAN to spend the deferred revenue beyond the 30 September date. The same would apply to the Gender Equity deferred revenue from Sport Canada.

3.2 Staff/Consultants update

3.2.1 Michele Matthews status

- The president informed Michele Matthews officially that TTCAN would maintain her full-time position as long as TTCAN receives the 75% CEWS subsidy from the government. After that she would be assigned specific projects and paid by the project such as Gender Equity implementation of initiatives and helping in the implementation of the National Circuit and Team 2028 competition.

3.2.2 High Performance Consultant status

- As of 1 June 2020, Dejan Papic’s position as a service provider “consultant” was converted to a TTCAN “employee” at 70% employment. The total remuneration remains unchanged.

3.3 ParaTT program and Committee

- Three nominations for the committee were received with good geographical representation from BC, QC and NS.
- The Canadian ParaTT Championships are scheduled for 26-27 September 2020 in Mississauga (My TT Club). However, there are still concerns regarding the virus. A final decision regarding the postponement of the event again will be made by the new committee and Ian Kent about 4 weeks before the championships.

3.4 Gender Equity plan and initiatives

- A draft Gender Equity Plan and a PowerPoint presentation, prepared by Lilamani De Soysa (Lila), were circulated to all concerned for feedback.
- The president explained the background and the next steps with regard to this new Gender Equity plan. The implementation of the new plan will start immediately with a webinar for all concerned.

3.5 Competition Program

3.5.1 National Circuit (delayed)

- No update – the president will discuss with the Competition Committee Chair, the HPC and the Athlete Representative a realistic starting date after consulting the PTSOs.

- 3.5.2 Team 2028 (Next Generation) U-12 (delayed)
- No update – The HP Commission and Competition Committee to discuss a realistic starting date after consultation with the PTSOs.
- 3.5.3 New Ratings
- Modifications and changes are being made according to the final feedback received and will be ready to implement for August. However, there are no results for April, May, June and July due to the cancellation of events.
- 3.5.4 Re-activation Team-Match competition
- Thorsten Gohl explained a team competition system that he discussed with Marles Martin to re-activate competition and matches while respecting the government restrictions because of the pandemic.
 - The competition concept consists of 5 teams, each team would have 13 players, one player from each province and territory.
 - In each province (city), the 5 players representing 5 different teams would compete against each other and score points for their respective team with each win.
 - Further details, finances and modalities need to be worked out to make the competition interesting for both men and women.
 - Thorsten and Marles will prepare a description of the competition and present it to the Board and the Competition Committee.
 - Once the concept is available in writing and in detail it will be offered to all provinces and territories for participation.

3.6 ITTF – WTTC and AGM

- The ITTF's AGM will be held electronically (Microsoft Meet) on 26-27 September 2020.
- The World Team Championships will be held in Busan (Korea) on 28 February to 7 March 2021.
- Rob Chan and Thorsten Gohl are TTCAN's delegates to both events.

3.6 Provincial/Territorial concerns to the Board

- One concern was received in writing from the president of the Nova Scotia TTA, which will be addressed in item 5.4 of this Agenda.

3.7 Canadian Championships alternative

- No alternatives have been found yet. A restricted event with the top 8 players in each category, singles only, is being contemplated.

3.8 Final Olympic qualification

- Women: Having placed 2nd at the North American Olympic Qualification (singles), May Tong of Ontario will be entered in the Final World Olympic Qualification to be held in May 2021. The exact date and location are not yet confirmed by the ITTF.
- Men: Due to the fact that Jeremy Hazin is already qualified for the Olympic Games (Men's Singles), and since only 2 players from Canada took part in the North American qualification (Eugene Wang will play only the XD); one man will be selected through an "open" competition to be held at least one month (preferably in March 2021 after the WTTC) prior to the date of the Final Olympic Qualification. All national team members will be invited and provided some funding, and any other player may also enter at their own cost as long as they meet the Olympic eligibility and according to the approved Internal Nomination Policy (INP).

3.9 Audit and Finance Committee – Terms of Reference approval

- Rob Chan presented the Terms of Reference (ToR), which he circulated in advance of the meeting on behalf of the Audit & Finance Committee (A&FC). He explained the background of these ToR and the contribution to the document mainly from Gabe Ng, Chair of the A&FC.

4. Decisions

4.1 Date of AGM (September 2020)

Moved by Thorsten Gohl; Seconded by Najam Chishti:

1-BoD-06.08.2020

Be it resolved that the 2020 Table Tennis Canada Annual General Meeting be held electronically on **19 September 2020 at 7:30 pm** with a limited Agenda fulfilling the Bylaw requirements.

Carried Unanimously (7-0-0)

4.2 New ParaTT Committee

Moved by Chandra Madhosingh; Seconded by Attila Mosonyi:

2-BoD-06.08.2020

Based on nominations received from the provincial/territorial member associations, be it resolved that the TTCAN Para Table Tennis Committee be composed of:

- **Steven Dunn** (NS) - Chair
- **Keven Lachaine** (QC)
- **Luba Sadovska** (BC)

With **Ian Kent** continuing as Manager of the ParaTT program on an honorarium basis.

Carried Unanimously (7-0-0)

4.3 High Performance Commission

Moved by Thorsten Gohl; Seconded by Rob Chan:

3-BoD-06.08.2020

As the mandate of the High Performance Commission, which was formed in May 2019, has now come to an end, be it resolved that the new TTCAN High Performance Commission be composed as follows effective immediately:

- High Performance Consultant – **Dejan Papic** (Chair)
- Technical Development Manager – **Marles Martins**
- Athlete Representative – **Alayna Chan**
- HP Training Centres Managers (Montreal, Toronto and Vancouver).

The three HP Training centres members to be decided by the HP Commission Chair in consultation with the provincial associations concerned.

Carried Unanimously (7-0-0)

4.4 Gender Equity Plan

Moved by Alayna Chan; Seconded by Thorsten Gohl:

4-BoD-06.08.2020

Be it resolved that the draft "Gender Equity Plan" be adopted and implemented as presented and that Lilamani de Soysa be retained as a consultant and advisor for the implementation of the plan and its initiatives.

Carried Unanimously (7-0-0)

4.5 Terms of Reference for Audit and Finance Committee

Moved by Rob Chan; Seconded by Najam Chishti:

5-BoD-06.08.2020

Be it resolved that the Terms of Reference for TTCAN's "Audit and Finance Committee" be approved and implemented effective immediately as presented by Rob Chan (Director – Administration & Finance) on behalf of the Audit and Finance Committee and to be posted on TTCAN's website in both official languages.

Carried Unanimously (7-0-0)

5. Other

5.1 Update on Athlete Commission

- Alayna Chan provided an update on the process of forming a new Athletes Commission, which is now underway. The deadline to receive nominations was extended to 7 August 2020, after which the election will take place managed by two staff members, namely Michele Matthews and Melanie Ostashek.

5.2 Champlain Table Tennis Club scholarships

- As requested by Chandra Madhosingh, the president provided detailed background information with regard to the Scholarship Fund provided by the Champlain TT Club and administered by TTCAN. The Quebec TTF has already selected a student/athlete (Matteo Martin) as a scholarship recipient. The Ontario TTA has until 31 August 2020 to select the recipient from Ontario.
- The Board of Directors' members expressed their thanks and gratitude to the Champlain TT Club for this very positive initiative.

5.3 Additional Funding allocation to PTSOs

- The Board discussed the possibility of a second round of financial assistance to the PTSOs to compensate for the loss of income from tournament entry fees and possible sponsorships. However, it was agreed that any further financial assistance would be conditional on the PTSOs providing to TTCAN some necessary information to assess the level of development of the sport across the country.
- Adham Sharara will present to Rob Chan a proposal regarding the amount of funding that would be available and the formula for the proportional and equitable distribution to the PTSOs.

5.4 NSTTA ratings fee issue

- The unpaid balance for the 2019 Rating fees invoice to Nova Scotia TTA was credited using the special funding allocation to PTSOs to compensate for Rating fees income loss due to the Covid-19 pandemic. However, the president of the NSTTA, Mikhail Kharenko, did not accept the 2019 Rating Fees invoice, which was calculated based on the number of matches entered into the system by each province/territory and charged proportionally.

Mr. Kharenko insists on paying the same amount as in previous years of \$1,015 for 2019 (paid) and for 2020, as confirmed by Mr. Kharenko in writing. This would mean that NSTTA's share of the total Ratings Fee income would be 4.8% instead of 10.4%.

- In order to close this matter and not spend any more time on this issue, the Board agreed to the following:
 - Accept the NSTTA payment of \$1,015 for the 2019 rating Fees as full payment.
 - Accept the NSTTA's fixed Rating Fees for 2020 of \$1,015 to be invoiced in due time.
 - Adjust the special rating Fees financial support to NSTTA at the rate of 4.8% instead of 10.4%
 - Any potential future proportional financial support to NSTTA would be calculated at the rate of 4.8% and the difference of 5.6% will be distributed proportionally in favour of the other provinces/territories.
- The Board asked the president to inform Mr. Kharenko that his Rating Fee proposal was accepted and to explain the details before they are implemented.

5.5 Atlantic Championships 2020

- Najam Chishti explained that due to the Covid-19 pandemic the Atlantic Championships were postponed from May to November 2020. However, it was felt by the Atlantic Provinces that it may not be possible to be ready for the event in November this year. Therefore, it was decided by the Atlantic provinces to hold the next Atlantic Championships in May 2021 in PEI (2020 replacement), and another Atlantic Championships in November 2021 in Newfoundland.

5.6 Canada Games Council (CGC)

- Thorsten Gohl reported that the request made by TTCAN to increase the number of players per team from 2 to 3 was not accepted by the CGC. Therefore, the teams will be composed of 2 males and 2 females in 2023.
- The TTCAN officials for the 2023 Canada Winter Games in PEI are:
 - Thorsten Gohl – TTCAN's Technical Representative
 - Najam Chishti – Sport's Lead for the Games

5.7 Ontario TTA

- Attila Mosonyi reported that the OTTA Board expressed concerns regarding the Rating Fees and asked if it would be possible to know the amount charged in advance. This issue will be reviewed prior to the next Rating Fees charged.

5.8 Next Board of Directors meeting

- It was agreed by the Board to hold the next Board of Directors meeting in early September, possibly on 3rd or 10th of September – to be confirmed.

6. Adjournment

There being no other business, the meeting adjourned at 8:40 p.m. (Ottawa time)

Chair: Adham Sharara